

NAC EXAMINATION OFFICE, SCHOOL OF TECHNOLOGY

INTERNAL MEMO

From : Rufus Gikera, Examination Coordinator – NAC
To : Students
Date : Friday 20th June 2025

Dear Students,

This is to formally notify you that we have initiated a **strictly enforced four-weeks'** window dedicated exclusively to resolution of any pending missing marks cases arising from academic periods **preceding January April 2025 Semester**, most of which were mainly handled via the **SoT Missing Marks Support Whatsapp Forum**. As previously communicated, this initiative was scheduled to begin immediately after the conclusion of both the July Graduation List and the June 2025 Special/Supplementary Examinations, both of which have now been successfully finalized. If you have such **GENUINE** issue, kindly reach out to me via WhatsApp (**0797 556 196**) or email (**rgikera@kcau.ac.ke**) so as to schedule for either a **virtual** or **physical appointment**. This opportunity will be quite important as it will give you the clarity to decide whether to prepare for a retake or to pursue special or supplementary exams, rather than remaining stuck in a **tantamount cycle of unresolved issues**. Please note that this window does **NOT** apply to January-April 2025 cases, as their resolutions are currently ongoing as per the recently circulated memo. Please also note that the SoT Missing Marks Support Whatsapp Forum group will be **deleted** immediately after the lapse of this four weeks' window, **effective Monday 23rd June 2025**. Thank you!

Rufus Gikera, Examination Coordinator – NAC

 20-06-2025

cc: Dean School of Technology
Registrar Academic
School of Technology Chairs
Senior Examination Officer
Assistant Registrars – Town, Kitengela & Kisumu Campuses
Deputy Registrar Examinations & Timetabling
Quality Assurance